



LUTHFAA POLYTECHNIC INSTITUTE

LUTHFA FOUNDATION'S

(PINNACCLE GROUP INITIATIVES)

(AN ISO 9001 : 2015 CERTIFIED POLYTECHNIC INSTITUTE)

Approved By A.I.C.T.E. & Affiliated to W.B.S.C.T. & V.E. & S.D.

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Ref: _____

Date: _____

MINUTES of the first meeting of IIC's of Luthfaa Polytechnic Institute

Serial No- IIC/Minutes-1st /LPI/OCT.-2020/001

Types of meeting: General Discussion of AICTE's prescribed activities by IIC's of LPI

Name- **Institution Innovation Council of**

LPI, Molandighi , Durgapur-12

Day, Date, Venue- Tuesday, 20/10/2020,

IIC Room of LPI

Commencement of the meeting- 02:00 p.m

In attendance:

1	PRESIDENT	MR. GOUTAM BEJ (HOD, SC & H)
2	CONVENOR	MR MUNSI MAHAMMAD MAHIM (HOD ME)
3	INNOVATION ACTIVITY CO-ORDINATOR	MR ABHINANDAN SARKAR (CST)
4	START-UP ACTIVITY CO-ORDINATOR	MR DEBABRATA KHAN (SC & H)
5	INTERNSHIP CO-ORDINATOR	MR SANJIB MUKHERJEE (TPO)
6	IPR ACTIVITY CO-ORDINATOR	MR MANOJIT CHATTERJEE (HOD, CE)
7	SOCIAL MEDIA CO-ORDINATOR	MR. KAZI ABUL MANSUR (CST)
8	ARIIA CO-ORDINATOR	MR ACHINTA KUMAR SHIT (HOD, EE)
9	NIRF CO-ORDINATOR	MR. ANKUSH DAS (HOD, MINING)
10	MEMBER	MR. SUPROVAT GHOSH(CE)
11	MEMBER	MS. NUPUR SEN(SC & H)
12	MEMBER	MS. BIDISHA PAUL (EE)
13	MEMBER	MS NABINA SHYAM (CE)

Chairman for the Meeting:-

Mr Goutam Bej, President of IIC's of Luthfaa Polytechnic Institute was elected as the chairman of the meeting.

Quorum:-

The business before the meeting was taken up after having established that the requisite quorum (i.e. six numbers was there to conduct the business.

Agenda:-To Discuss the following topics to select at least three of them

1. IIC Council formation or upgradation (of existing council) at Institute level.
Conduct first council meeting.-----

----- **Mandatory**

2. Workshop on “Entrepreneurship and Innovation as Career Opportunity”

Elective

3. My Story - Motivational Session by Successful Innovators- **Elective**

4. My Story - Motivational Session by Successful Entrepreneur/Startup founder.- **Elective**

5. Session on Problem Solving and Ideation Workshop- **Elective**

6. Exposure and field visit for problem identification- **Elective**

7. Pitching workshop & linkage of innovators with Innovation Ambassadors. **Elective**

8. Panel Discussion on Atmanirbhar Bharat- Vocal for Local, Make In India for the world. **Elective**

9. Orientation Session on National Education Policy (with a focus on Innovation and entrepreneurship)

Mandatory

Discussion:-

After describing in details about the AICTE’s launched third year 2020-2021 activities for IIC, Mr Bej , the Chairman in this meeting asked for suggestions from the participants attended in the meeting. Mr Mahim, the Convenor of IIC’s of Luthfaa Polytechnic Institute was asked to make the committee of 2020-2021 in respect of Institute’s Innovation Council of LUTHFAA POLYTECHNIC COLLEGE.

Next discussion was made on the different prescribed activities by the participants and after discussing several pros and cons of different activities, the following activities were chosen unanimously

1. IIC Council formation or upgradation (of existing council) at Institute level.
Conduct first council meeting.----- Mandatory
2. Orientation Session on National Education Policy (with a focus on Innovation and entrepreneurship) Mandatory
3. Workshop on “Entrepreneurship and Innovation as Career Opportunity”
Elective
4. My Story - Motivational Session by Successful Entrepreneur/Start-up founder.- Elective
5. Session on Problem Solving and Ideation Workshop- Elective
6. Exposure and field visit for problem identification- Elective

Decision:-

Decision about how to proceed to complete the activities was taken and main responsibility of conducting meeting and to look after the whole procedures etc, was given to Mr Mahim. Students whose names, included in the list, would be asked how they would help in making all these activities to be completed within December, 2020.

Next IIC Meeting:-

The next IIC meeting will be held **TUESDAY, the 10th November. 2020** at IIC room at 3:00p.m onwards.

Conclusion of the Meeting:-

There being no other business, the meeting concluded at 3:30 p.m with a vote of thanks to the Chair.

Place- LPI, Molandighi,

Date- 20/10/2020

(Goutam Bej)

Signature of Chairman (IICS of Luthfaa)

Attendance sheet of the Meeting held on 20/10/2020

Designation	Name	Signature
1 PRESIDENT	MR. GOUTAM BEJ (HOD, SC & H)	
2 CONVENOR	MR MUNSI MAHAMMAD MAHIM (HOD ME)	
3 INNOVATION ACTIVITY CO-ORDINATOR	MR ABHINANDAN SARKAR (CST)	
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5 IPR ACTIVITY CO-ORDINATOR	MR MANOJIT CHATTERJEE (HOD, CE)	
6 SOCIAL MEDIA CO-ORDINATOR	MR. KAZI ABUL MANSUR (CST)	
7 ARIIA CO-ORDINATOR	MR ACHINTA KUMAR SHIT (HOD, EE)	
8 NIRF CO-ORDINATOR	MR. ANKUSH DAS (HOD, MINING)	
9 MEMBER	MR. SUPROVAT GHOSH(CE)	
10 MEMBER	MS. NUPUR SEN(SC & H)	
11 MEMBER	MS. BIDISHA PAUL (EE)	
12 MEMBER	MS NABINA SHYAM (CE)	